

POLICY AND RESOURCES CABINET COMMITTEE - WORK PROGRAMME 2023

18 January 2023 – 10 am – agenda setting 30 November at 11.30 am (online)		
• Draft Revenue and Capital Budget and Medium-Term Financial Plan	Zena Cooke Dave Shipton	<i>Regular item</i>
• Implementation of the Armed Forces Covenant in Kent	Tim Woolmer Canon Peter Bruinvels	<i>Regular item</i>
• Performance Dashboard for the Chief Executive's Department and Deputy Chief Executive's Department	David Whittle Rachel Kennard	<i>Regular item</i>
• Disposal of land and properties at Victoria Road and Park Crescent Road, Margate	Karen Frearson Hugh D'Alton	<i>Key Decision</i>
• Work Programme 2023		
9 March 2023 – 10 am – agenda setting 19 January at 2.00 pm (online)		
• Property Accommodation Strategy -Strategic Headquarters decision report	Rebecca Spore James Sanderson	
• Contract Management Review Group update	Clare Maynard Chris Wimhurst	<i>Regular item - deferred from January as there were insufficient common themes to provide an update at that time.</i>
• Risk Management (Including RAG ratings)	David Whittle Mark Scrivener	<i>Regular item</i>
• Regular Medium Term Financial Plan (MTFP) update	Zena Cooke Dave Shipton	<i>Regular item – every other meeting</i>
• Cyber Security	Lisa Gannon	<i>Regular item</i>
• Disposal of Phase II Youth Centre Site, Station Road, New Romney	Karen Frearson Alister Fawley	<i>Key Decision Moved from January</i>

• Kent Public Service Network (KPSN)	Lisa Gannon	<i>Regular item</i> <i>Moved from January</i>
• Minor Works Construction Partnership Framework update	Rebecca Spore James Sanderson Jo Taylor	<i>Update item</i>
• Professional consultancy framework update	Rebecca Spore James Sanderson Carolyn Harrington	<i>Update item</i>
• Disposal of Former Rosemary Centre, High Road, Dartford, DA2 7DP	Rebecca Spore Karen Frearson Hugh D'Alton	<i>Key Decision</i>
<i>further reports requested at 23 Nov mtg on:</i> a) <i>commissioning of legal services, incl full costings</i> b) <i>'Trading Success'</i>	a) Ben Watts b)	
• Work Programme 2023		
11 May 2023 – 10 am – agenda setting 30 March at 3.00 pm (online)		
• Performance Dashboard for the Chief Executive's Department and Deputy Chief Executive's Department	David Whittle Rachel Kennard	<i>Regular item</i>
• Facilities Management update (bi-annual)	Rebecca Spore	<i>Regular item</i> <i>Moved from March</i>
• Kent Partnerships Update - Kent Estates Partnership (KEP) and Kent Connects	Rebecca Spore Phil Murphy Julie Johnson	
• Work Programme 2023		
4 July 2023 – 2 pm – agenda setting 18 May at 3.00 pm (online)		
• Contract Management Review Group update	Clare Maynard Chris Wimhurst	<i>Regular item</i>

• Regular Medium Term Financial Plan (MTFP) update	Zena Cooke Dave Shipton	<i>Regular item – every other meeting</i>
• Work Programme 2023		

MARCH 2024 – date not yet set

• Update on Asset Management Plan	Karen Frearson Mark Cheverton	<i>Moved to 2024 due to new Facilities Management arrangements. (frequency thereafter to be confirmed)</i>
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PATTERN OF REGULAR ITEMS

JANUARY	Annual	Draft Revenue and Capital Budget and Medium-Term Financial Plan	Zena Cooke Dave Shipton
	Annual	Implementation of the Armed Forces Covenant in Kent	Tim Woolmer
	Every other meeting	Performance Dashboard for the Chief Executive's Department and Deputy Chief Executive's Department	David Whittle Rachel Kennard
MARCH	Annual	Risk Management (Including RAG ratings)	David Whittle Mark Scrivener
	Annual	Cyber Security	Lisa Gannon
	Six-monthly	Contract Management Review Group update	Clare Maynard Chris Wimhurst
	Every other meeting	Regular Medium Term Financial Plan (MTFP) update	Zena Cooke Dave Shipton
MAY	Annual	Kent Partnerships Update - Kent Estates Partnership (KEP) and Kent Connects	Rebecca Spore Phil Murphy Julie Johnson

Last updated 10 January 2023

	Six-monthly	Facilities Management update	Rebecca Spore
	Every other meeting	Performance Dashboard for the Chief Executive's Department and Deputy Chief Executive's Department	David Whittle Rachel Kennard
JULY	Every other meeting	Regular Medium Term Financial Plan (MTFP) update	Zena Cooke Dave Shipton
SEPTEMBER	Six-monthly	Contract Management Review Group update	Clare Maynard Chris Wimhurst
	Every other meeting	Performance Dashboard for the Chief Executive's Department and Deputy Chief Executive's Department	David Whittle Rachel Kennard
NOVEMBER/ DECEMBER	Annual	Annual Equality and Diversity Report (in 2022 moved to January)	David Whittle
	Six-monthly	Facilities Management update	Rebecca Spore
	Every other meeting	Regular Medium Term Financial Plan (MTFP) update	Zena Cooke Dave Shipton